



Police Vetting Policy

Background

This policy is shared across FC Tauranga Moana and it's affiliated clubs.

While it is mandatory as part of our club accreditations, in particular New Zealand Football Skills Centre and Talent Development programmes, police vetting is used to help protect children and young people from being exposed to people who have a criminal history that could put them at risk.

Policy

All staff that are in regular contact with children and young people must be police vetted every 2 years, or supply a copy of police vetting that has been complete in the last 12 months.

Exempt

Parents/guardians. However, if a member does request (in confidence) for vetting, the club will contact that person to complete the process.

“Police vetting isn’t generally necessary for people who assist on an occasional basis, such as people who do not have regular or overnight contact with children.” - [Sport NZ Guidance](#)

Process

1. Clubs are setup as agencies and will provide coaches a form to complete with necessary supporting documents (e.g. ID). This is uploaded to the [NZ Police Vetting website](#).
2. A copy of the vetting result will be stored on the clubs Google Drive.
3. If anything required, a club representative will contact the person in confidence.